



CÔNG TY CỔ PHẦN CHỨNG KHOÁN SÀI GÒN – HÀ NỘI

SAIGON – HANOI SECURITIES J.S.C

UNIMEX Hanoi Building, 41 Ngo Quyen Street, Hoan Kiem Dist., Hanoi, Vietnam

Tel: (84.24).3.8181888 Fax: (84.24)24.3.8181688 Website: www.shs.com.vn

First License 66/UBCK-GP dated November 15th, 2007

and last amended License no.85/GPĐC-UBCK dated September 5th, 2022 issued by SSC

Hanoi, April 2nd, 2023

Notice of 2023 Annual General Meeting

NOTICE IS HEREBY GIVEN that the Annual General Meeting of Saigon – Hanoi Securities JSC (SHS) will be held at

The Grand Ballroom of Army Hotel at no.1A Nguyen Tri Phuong Street, Ba Dinh District, Hanoi, Vietnam at 01.30 pm on Friday, April 28th, 2023

Virtual meeting at <http://dhcd.shs.com.vn> with QR code as given:



Shareholders who wish to attend the annual general meeting must:

- be recorded as shareholders in the share register maintained and provided by Vietnam Securities Depository Center) on March 28th, 2023;
- no later than on April 26th, 2022, preferably before 4.30 p.m., inform SHS of their participation and potential assistants intention to attend the meeting, to the Company Head-office, during office hours by telephone (84.24).3.8181888, by SMS at (84.24) 389298080 or (84.24) 93 63 8888 7, by fax (84.24).3.8181688, or by email with the receiving address: investor@shs.com.vn; quynh.dtn@shs.com.vn,

The notification should state name, personal identification number or registration number, address, day-time phone number and when applicable information regarding any representative, proxy and or at most two assistants. If applicable, the notification must include authorization documents such as certificate of registration or equivalent documents.

Provisional Agenda as follow to consider and pass:

1. Adoption of the Annual Report and Accounts of the Company for the financial year ended December 31st, 2022 and the reports of the Board of Directors and auditors.
2. Adoption of the Business Plan for the FY2023.
3. Adoption of the report of Supervisory Board for the FY 2022.
5. Adoption of the report of BOD.
6. Adoption of the profit distribution for the FY 2022
7. Adoption of the Remuneration Report for the FY2023.
8. Appointment of auditors for the FY2023.
9. Other issues in accordance with the Vietnam Enterprise Law

Shareholders are recommended to attend at least 15 minutes before the time appointed for holding of the AGM to allow time for registration/ sign-in.

Please bring the identity card, the letter of attorney/proxy (if authorized) and legal copy of business registration certificate (organizational shareholder), and present it at the shareholder registration desk before the commencement of the AGM.

Online attending, following live-streamed/virtual AGM:

Shareholders use personal computers/smartphones/tablets/IT vehicles with internet connection and access the link <http://dhcd.shs.com.vn/> from April 7th, 2023 to sign in to attend the Virtual AGM and vote online or appointing a proxy and from 13:00 on April 28th, 2023 to attend the AGM in the real time.

Username to sign in will be your own **ID number**, and the password will be informed via AGM notice, email address and SMS. For further assistance, please contact via hotline (84.24) 389298080 or (84.24) 93 63 8888 7 (zalo/viber), skype doan.nhu.quynh.

The Virtual AGM system verifies a shareholder status through his/her own photo and ID card/Passport, matching the personal data declared on VSD, so when logging in for the first time, a shareholder is required such Document and in accordance with the System Instructions.

If you are unable to attend the AGM, you can still vote on the proposed resolutions by appointing a proxy. To appoint a proxy:

a) You can complete the enclosed proxy appointment form, in accordance with the instructions printed on it, and return it (together with any power of attorney or other authority under which it is signed, or a certified copy of such item) to our Head-office in Hanoi.

b) You can alternatively submit an electronic proxy appointment. Full details of the procedures, including voting instructions are given on the website address for online proxy <http://dhcd.shs.com.vn>.

c) You can alternatively authorize an organization to attend:

- Shareholders shall make a Letter of Attorney/Proxy according to the provisions of civil law, the Charter of SHS and the guidance of SHS and must clearly state the name of the authorized individual, organization and the number of authorized shares.

- Shareholders send the original Letter, Organization's Profile (including the Certificate of Business Registration, or License, information matching the information on the Power of Attorney, Legal Representative) to the Company no later than 15:00 on April 26th, 2023.

In either case, the proxy appointment form should be returned, or the electronic proxy appointment instruction transmitted, as soon as possible and in any event so as to be received by 15.00 on April 26th, 2022.

Reception and assistance:

BOD's office - Saigon – Hanoi Securities JSC

Add: 1 – 5 Fl, UNIMEX Hanoi Building, 41 Ngo Quyen, Hang Bai, Hoan Kiem, Hanoi, Vietnam

Tel: (84.24) 38181 888 (312) Fax: (84.4) 38181 688

SMS: (84.24) 389298080 or (84.24) 93 63 8888 7

Email: investor@shs.com.vn quynh.dtn@shs.com.vn Website: <http://www.shs.com.vn>

Virtual AGM: <http://dhcd.shs.com.vn>

AGM documents, complete proposals are available at the Company's head office in Hanoi and at the Company's website <http://dhcd.shs.com.vn/> no later than on April 7th, 2023. The copies of the documents will also be available at the AGM.

This notice shall be fully honored as Invitation Letter.

If there are any changes with the form, time and location of the Meeting, the Company will notify shareholders through the website, press release, phone and email.

Best regards,

**On behalf of BOD
Chairman
(signed)**

Vinh, Do Quang (Mr.)